

## APPRENTICESHIP CODE OF CONDUCT

This Agreement, entered into this \_\_\_\_\_ day of , 20\_\_\_\_\_, between Facilities Management on behalf of the Auburn University (the "University"), and (the "Apprentice") witnesses that:

1. The Apprentice has applied for employment with the University in connection with Facilities Management's Apprenticeship Program in the trade of , \_\_\_\_\_and has been accepted for such employment. During the term of such employment, Facilities Management will provide on-the-job work and training and will also provide for the Apprentice's enrollment and participation in academic courses required in connection with said program.
2. The Apprentice agrees to diligently and faithfully abide by the principles outlined in the Apprenticeship Program Standards. These standards as amended from time to time, shall apply to and govern all matters related to the Apprenticeship Program and the Apprentice's participation therein. A copy of the Apprenticeship Program Standards currently in effect is attached hereto as a part of this agreement. Any subsequent amendments thereto shall automatically become part of this agreement.
3. The Apprentice will be an employee of the Auburn University only in connection with his/her work within Facilities Management and will be paid for such work at the hourly rates set forth in the University's salary structure, as amended from time to time. Other terms and conditions of such employment shall be the same as those applicable to other University Staff employees of the Auburn University. The employee shall not receive any compensation for time spent studying and preparing for, related classroom instruction.
4. The Apprentice's continued eligibility for the Apprenticeship Program shall be subject to his/her achieving satisfactory progress both in his/her work within Facilities Management, and in the related classroom instruction.
5. The normal term of a particular craft apprenticeship is four years, during which the Apprentice is required to complete 8,000 on-the-job working hours as well as the academic requirements specified in the Apprenticeship Standards. Please note that credit against the required number of on-the-job working hours may be granted under the program for previous craft experience, if any.

The Apprentice acknowledges receipt of a copy of this Agreement, including the Apprenticeship Program Standards referred to above, and states that he/she has read, understands, and accepts all terms and conditions thereof.

Signatures

\_\_\_\_\_

Apprentice

\_\_\_\_\_

Apprenticeship Program Coordinator